

Reviewing Final Academic Decisions

Rectifying Deficiencies After Graduation

When a prospective student-athlete does not meet academic standards for competition upon high school graduation, the PSA may take additional core courses in an attempt to rectify a core-course distribution or core-course grade-point average deficiency (or both) before initial full-time enrollment.

FINAL ACADEMIC CERTIFICATION ANALYSIS

Before directing a PSA to take postgrad coursework, please review the final academic certification via the PSA Detail Report (accessible within the Membership Portal) to determine if the student's status can be improved with additional action by their high school. By cross-referencing the final academic certification against transcripts on file, unused course titles or an unreviewed weighted grading scale may be identified. Further updates may help rectify deficiencies or provide an improved status for ongoing academic advisement.

Course Title Usage Policies

In some instances, course titles may not be entered into the academic certification due to course title usage policies. For example, when a course title contains a **basement-level** term (such as “introduction” or “principles”), a *verbatim* course title match between the transcript and high school's **NCAA-approved core-course list** is required.

In a scenario where a course was not used in the certification, please work with the high school administrators to either:

- 1) submit a course title change (if the course *already* appears on the high school's approved core-course list but the title includes additional terms on the transcript), or
- 2) submit a new course title for review if the course title on the transcript is separate and distinct from the titles appearing on the high school's approved core-course list.

Prior to contacting the high school, be sure to review the “Not Approved Course Titles” section of the high school's approved core-course list.

- » To quickly view the list of course titles that were not approved, click the “Show All Not Approved Courses” option from the Select Course Category options (as shown at right).

Core-Course List Updates

When high school administrators have not updated their school's core-course list, new course titles, course title changes or additional course information may need to be submitted.

Some course title submissions (either as a new course title or course title change) require additional course information before a final determination may be made by the Eligibility Center. Course titles requiring additional information are listed in the “Additional Information Required Courses” section with “RC8” listed as the reason code (as shown at right).

- » To quickly view the list of course titles for which additional information is required, click the “Show All Additional Information Required Courses” option from the Select Course Category options (as shown at right).

High School Core-Course Information
Select Course Category

Show All Not Approved Courses
 English Social Science Mathematics Natural/Physical Science World Language, Comparative Religion and Philosophy

Additional Information Required Courses
English

Show 25 entries

Search:

Course Weight	Title	Notes	Max Credits	OK Through	Reason Code	ID Course
	FRESH COMP SKILLS I				RC8	No
	FRESH COMP SKILLS II				RC8	No

High School Core-Course Information
Select Course Category

Show All Additional Information Required Courses
 English Social Science Mathematics Natural/Physical Science World Language, Comparative Religion and Philosophy

- » If a high school does not upload required information within 60 days of submitting a course, the link to upload the required documentation will become deactivated. To reactive the upload link, the high school must resubmit the course title.
- » For more information on submitting high school courses for review, [click here](#).

Weighted Grading Scales

A PSA who does not meet the core-course GPA requirement for “Final Qualifier” status (or the core units/GPA automatic waiver requirements) may have taken higher-rigor (advanced, Honors, AP, IB) courses that did not receive additional quality points.

If the school offers weight to such courses, but a [weighted grading](#) scale is not on file, the high school may submit their weighted scale for review.

Weighted grades may be considered in an academic certification under the following conditions:

- » Weighting may be applied to courses whose titles indicate they are honors, AP/IB or advanced (such as pre-AP/pre-IB).
- » A maximum of 1.00 quality point may be assigned.
- » Weighted grades are calculated as part of the student’s overall GPA.

The following [cannot](#) be used for NCAA certification purposes:

- » Weighted grades used only for class rank and are not factored into a student's overall GPA.
- » Weight applied to numeric grades prior to conversion to letter grades.
- » Weight added to numeric grades as a multiplier (i.e., numeric grades multiplied by 1.05, 1.1, etc.).

Weighted grading scales must be reviewed and approved by the Eligibility Center’s high school review staff. Please direct high school administrators with any questions to the EC’s dedicated line for high schools: 877-622-2321.

- » [Click here](#) for additional information, including instructions for high schools to submit weighted grading scales for review.

Note: If a weighted grading scale is on file (indicated in the “Grading Scales” section of the high school’s approved core-course list) but an approved, relevant course title does not include a designation in the “Course Weight” column (as shown at right), please contact the Eligibility Center via the Contact Us button (located in the Membership Portal) or email ecinfo@ncaa.org for assistance.

Course Weight	Title
	AMER LIT

DIVISION I

Under NCAA Division I Bylaws 14.3.1.3.1, 14.3.1.3.1.1 and 14.3.1.3.1.2, when a PSA graduates from secondary education on time (within the PSA’s core-curriculum time limitation), the PSA may complete additional core courses between on-time graduation and before initial full-time enrollment at a collegiate institution.

In all cases, the Eligibility Center will attempt to enter the best grade/credit combination of the additional courses completed after high school graduation to improve the academic certification status.

Note: The Eligibility Center cannot assess core courses completed after high school graduation to satisfy initial-eligibility requirements if the PSA is enrolled in the course(s) while concurrently receiving athletically related financial aid to attend the institution’s summer term. See NCAA Division I Bylaw 14.3.1.3.1.1.1 and 14.3.1.3.1.2.

“Plus One” Requirements (under NCAA Division I Bylaw 14.3.1.3.1.1)

- » The Eligibility Center may assess up to one additional core-course unit earned after on-time graduation and completed prior to initial full-time enrollment from approved sources of credit (and reported on an official academic record) to rectify a core course unit and/or core course GPA deficiency. The one additional unit may be a full-unit core course, two half-unit core courses, four quarter-unit core courses, or some other variation that amounts to one unit.
- » The additional unit (or coursework amounting to the full unit) must be completed within the year following the student's on-time graduation date and prior to initial full-time enrollment, whichever occurs first.

In some cases, the Eligibility Center may:

- » Request the submission of a **matriculation date** to confirm the date of initial full-time enrollment.
- » Assign a “Missing Course Dates” task that seeks information about course start/completion dates.
- » Assign other similar tasks to verify course completion details.

“Plus Three” Requirements (under NCAA Division I Bylaw 14.3.1.3.1.2)

- » For any PSA with a diagnosed **education-impacting disability** for which the disability documentation has been submitted, reviewed and approved, the Eligibility Center may assess up to three additional core-course units earned after on-time graduation and completed prior to initial full-time enrollment. These units must be from approved sources of credit and can be used to rectify a core-course unit and/or core-course GPA deficiency. The three additional units may be based on full-unit core courses, half-unit core courses, quarter-unit core courses, or some other variation amounting to the three additional units.
- » As described above, three additional core-course units (completed through approved sources of credit and reported on an official academic record) may be assessed for entry into the PSA’s academic certification. Courses must be completed between on-time graduation and before initial full-time enrollment. (The one one-year time frame for completing such courses is not applicable).

In some cases, the Eligibility Center may:

- » Request the submission of a matriculation date to confirm the date of initial full-time enrollment.
- » Assign a “Missing Course Dates” task that seeks information about course start/completion dates.
- » Assign other similar tasks to verify course completion details.

DIVISION II

Under NCAA Division II Bylaw, 14.2.8.2.3.1, the Eligibility Center is permitted to use all core courses completed between the start of ninth grade and initial full-time enrollment at a collegiate institution. The core courses, including those completed after high school graduation, must be completed through approved sources of credit and reported on an official academic record in order to rectify a core-course unit and/or core-course GPA deficiency.

In some cases, the Eligibility Center may:

- » Request the submission of a matriculation date to confirm the date of initial full-time enrollment.
- » Assign a “Missing Course Dates” task that seeks information about course start/completion dates.
- » Assign other similar tasks to verify course completion details.

BEST PRACTICES

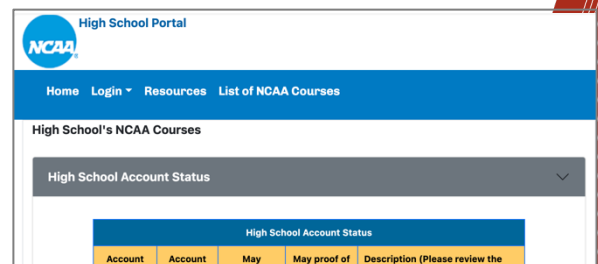
Postgraduation Academic Advisement

After exhausting all options to ensure a PSA’s academic certification includes all available coursework, directing a PSA to take postgrad coursework may be necessary. Please consider the following factors when working with PSAs and high schools through this process:

Postgrad High School Coursework

A PSA who meets the requirements mentioned above may complete additional coursework through their high school or another approved source of credit (such as a different high school or program).

- » Please review the high school’s approved core-course list, High School Information section and account status (located at the top of the high school’s approved core-course list) to determine the status of the school/program and core/course(s) identified are approved for use in the academic certification.
- » A transcript from each high school where courses were completed will be required for review. In some instances, the student’s home high school transcript may be required to establish credit.



Postgrad College Coursework

A PSA may also complete college coursework after high school graduation. The Eligibility Center will award a maximum of 0.5 credit units for completing a postgrad college course in a core subject area.

- » Full credit may be awarded provided the PSA's home high school provides an official high school transcript that reflects full credit for the course.
- » For high schools that cannot add coursework to the PSA's final transcript due to school policy, a letter of explanation submitted on school letterhead that indicates full credit would have been awarded had the PSA completed the course(s) while still enrolled in high school is acceptable.

In either case, an official transcript from the college at which the course was completed is required for review.

Please note the following:

- » Before enrolling in a postgrad college course, ensure actual college credit is awarded for the completion of the course. Some programs [including Straighterline (HS code 852103) and Sophia Learning, LLC. (HS Code 853691)] only provide grade reports that offer "recommended credit," which cannot be considered in academic certifications.
- » All college courses (including those taken after high school graduation) must meet the dual-enrollment core-coursework analysis (as specified in the [Course Title Usage Resource](#)) before being considered for entry in an academic certification.

Core Unit Deficiency

Students should generally avoid repeating a course previously entered as part of the PSA's academic certification, including any course considered duplicative in the [course title usage policies](#). The Eligibility Center will award a maximum of 1.0 credit units for the completion of a core course.

Core GPA Deficiency

For Divisions I and II, a core-course GPA deficiency may be remediated with postgrad coursework based on the restrictions mentioned above. A PSA with both a core unit and a core GPA deficiency may take additional coursework to rectify *both* deficiencies.

When only a core-GPA deficiency persists, a student may consider repeating a previously completed course to *improve* the overall grade for the course. Doing so will result in the Eligibility Center selecting the best grade/credit combination between the two courses that are considered duplicative. This may help increase the PSA's overall quality points and improve their core-course GPA. Please make sure the grade the student *must* achieve to rectify the core-course GPA deficiency is determined and the student is aware of the determination.

For Division I only: If a domestic or split-file (where both international and domestic coursework is completed during secondary education) PSA is taking a postgrad course to rectify a core-course GPA deficiency, it is imperative the PSA does not repeat a course required to meet the [10/7 progression requirement](#). Those courses/course grades cannot be replaced after the start of the student's seventh semester and must be used toward the PSA's final qualifier analysis.

Unable to Correct Deficiency

If a PSA is unable to rectify a deficiency in their account by completing postgrad coursework and your member school is considering pursuit an initial-eligibility waiver, please review the [Initial-Eligibility Waiver Best Practices](#) for assistance.

REQUEST FOR RE-EVALUATION

Once the Eligibility Center has received a transcript that includes postgrad coursework, an academic re-evaluation request may be submitted. For more information, including how to submit a re-evaluation request, please review the [Academic Certification Request Program resource](#). Reevaluation requests are reviewed within two business days.

For additional assistance, contact the Eligibility Center customer service team:

- » Contact Us button (located in the Membership Portal).
- » Email ecinfo@ncaa.org.
- » Dedicated Membership line: 877-544-2950.