

United Kingdom

Academic Record Submission Checklist

INSTRUCTIONS

The Eligibility Center is requesting submission of this student's board-issued GCSE exam certificates as well as any other board-issued exam results or certificates this student has earned or taken (e.g., A-Levels, AS Exams, BTEC, GCE O-Level, OCR Level 1 or 2, WJEC Level 1/2, etc.).

Using the same secondary school email provided on this form, please submit all academic records to ec-processing@ncaa.org for review; include the student's name and **NCAA ID** in the subject line. Please allow 1-2 business days for processing.

Questions about this checklist? Email the Eligibility Center at ec-international@ncaa.org or use the [International Contact Form](#).

STUDENT INFORMATION

Student Name: _____ NCAA ID: _____

SECONDARY SCHOOL ADMINISTRATOR INFORMATION

Administrator Name: _____ Email: _____

Secondary School Name: _____

EXAM BOARD RESULTS AND CERTIFICATES CHECKLIST

By checking the boxes below, please indicate which board-issued exam certificates or results are being submitted to the Eligibility Center. **Note:** The Eligibility Center **cannot** accept any secondary school-issued, recorded exam results or certificates as these are not considered exam-board issued for NCAA purposes.

☐ GCSE

☐ GCE O-Level

☐ A-Levels

☐ OCR Level 1 or 2

☐ AS Exams

☐ WJEC Level 1/2

☐ BTEC

☐ Other

GRADUATION TIMELINE CONFIRMATION

If this student is graduating this year, please complete and submit the [Graduation Timeline Confirmation Form](#) as well.



ELIGIBILITY CENTER

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