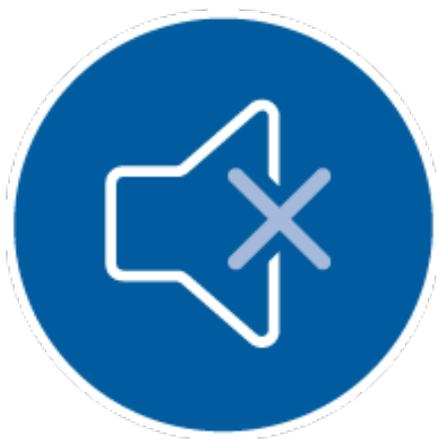




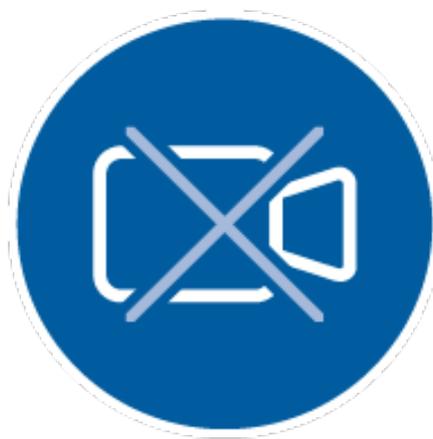
ELIGIBILITY CENTER

THANK YOU FOR JOINING!

We Will Be Going Live Shortly



**Participants Are
Automatically Muted**



**Participant Video
Cannot Be Seen**



**Click the Q&A Button
to Ask Your Questions**



ELIGIBILITY CENTER

NCAA INITIAL ELIGIBILITY

For Division III

Compliance Administrators



Daniel Scotto

Coordinator
of Communications



Erika Klages

Assistant Director of
Academic and
Amateurism Review



AGENDA

- » Review and Definitions.
- » Division III: By the Numbers.
- » Reviewing Recruit Information.
- » The Membership Portal
 - What is the Portal?
 - Primary Portal Functions.
- » Resources.





ELIGIBILITY CENTER



NCAA ELIGIBILITY CENTER





NCAA ELIGIBILITY CENTER

- » **Who are we?** A unit within the NCAA.
- » **What do we provide?** Certification of college-bound student-athletes for collegiate competition.
- » **What do we review?**
 - Academic requirements.
 - Amateurism requirements.
- » **Why do we review?** To create fair and equitable competition across NCAA schools and divisions.



DEFINITIONS



- » **PSA:** Prospective student-athlete.
 - Recruit.
 - College-bound student-athlete.
 - Student-athlete from another four-year college (includes other divisions or associations).
- » **IRL:** Institutional request list.
 - A member school's list of recruits. Adding a student to this list notifies the Eligibility Center that a Division III amateurism certification is needed for this PSA.
- » **Certification Accounts:** Two types.
 - Academic and Amateurism Certification.
 - Amateurism-Only Certification.



ELIGIBILITY CENTER

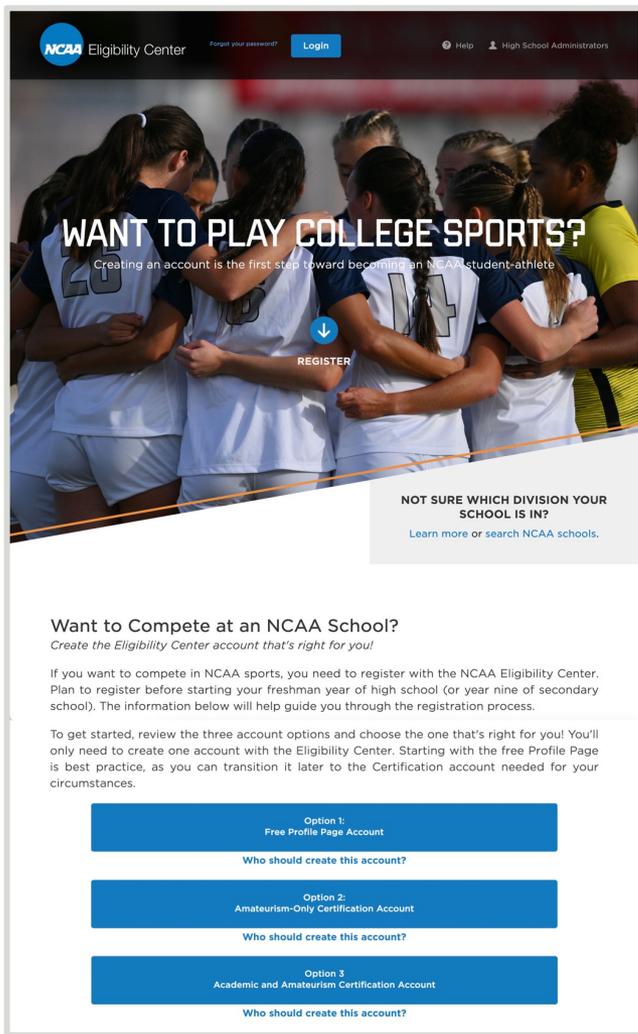


DIVISION III: BY THE NUMBERS

Where Are We Now?



DIVISION III: BY THE NUMBERS



WANT TO PLAY COLLEGE SPORTS?
Creating an account is the first step toward becoming an NCAA student-athlete

REGISTER

NOT SURE WHICH DIVISION YOUR SCHOOL IS IN?
[Learn more or search NCAA schools.](#)

Want to Compete at an NCAA School?
Create the Eligibility Center account that's right for you!

If you want to compete in NCAA sports, you need to register with the NCAA Eligibility Center. Plan to register before starting your freshman year of high school (or year nine of secondary school). The information below will help guide you through the registration process.

To get started, review the three account options and choose the one that's right for you! You'll only need to create one account with the Eligibility Center. Starting with the free Profile Page is best practice, as you can transition it later to the Certification account needed for your circumstances.

Option 1:
Free Profile Page Account
Who should create this account?

Option 2:
Amateurism-Only Certification Account
Who should create this account?

Option 3:
Academic and Amateurism Certification Account
Who should create this account?

» Division III member schools with an Eligibility Center account:

○ 350.*

» PSAs on at least one Division III 24-25 IRL:

○ 1,853.*

*Data accurate as of 10/29/2024.



ELIGIBILITY CENTER



**REVIEWING DIVISION III
RECRUIT INFORMATION**



THE CERTIFICATION PROCESS

1. PSA registers with Amateurism-Only Certification account via eligibilitycenter.org.
 - a. Recruits with an Academic and Amateurism Certification account do NOT need to create an Amateurism-Only Certification account.
2. You access your school's Eligibility Center account via the [Membership Portal](#).
3. You add PSA to IRL via the Membership Portal.
4. PSA requests their final amateurism certification.
5. Eligibility Center processes amateurism certification review.
6. You and PSA are notified of the decision.



ELIGIBILITY CENTER



Eligibility Center Membership Portal

[Home](#)[IRL](#)[Reports](#)[Resources](#)[Contact Us](#)

Welcome to Eligibility Center Membership Portal!

Subscribe to your division's monthly newsletter.

- [Divisions I and II membership newsletter.](#)
- [Division III membership newsletter.](#)

Announcements

There are no posted announcements in this subject area at this time.

THE MEMBERSHIP PORTAL

For Member Contacts

WHAT IS THE MEMBERSHIP PORTAL?

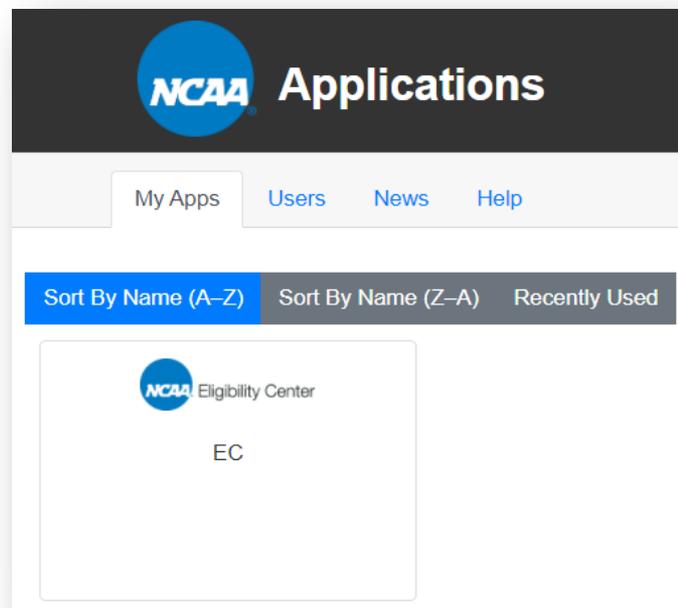
- » Your go-to application for most of the activities related to Eligibility Center initial eligibility.
 - Includes information, policies and procedures, tutorials, publications, presentations and forms.



The screenshot shows the top of the NCAA Eligibility Center Membership Portal. It features the NCAA logo on the left, the title "Eligibility Center Membership Portal" in the center, and a blue lightning bolt icon on the right. Below the title is a navigation bar with buttons for "Select School", "Reports", "Resource Links", "NLI", and "Exit". The main content area displays a welcome message and a subscription prompt for a monthly newsletter, with links for "Divisions I and II membership newsletter" and "Division III membership newsletter".

WHO HAS ACCESS TO THE PORTAL?

- » Before your school gets access to the portal, it must have an established Eligibility Center account.
- » If your school has an account, the Eligibility Center Membership Portal tile will appear on your NCAA Applications landing page.
- » *No tile?* Contact your [NCAA applications administrator](#).



Need assistance? Contact the Eligibility Center Customer Service team at 877-544-2950 or at webhelpdesk@ncaa.org for assistance.



WHO HAS ACCESS TO THE PORTAL?

- » Your school's NCAA applications administrator or someone with access to the Membership Portal can add your name to school's Eligibility Center contacts list.
 - These individuals will interact with Eligibility Center staff.
 - Eligibility Center staff can share student-specific information *only with individuals on this list*.
 - Level of access is established by applications administrator.
 - Each member school is allotted ten contacts associated with their EC account.
 - Only the first two contacts automatically receive the EC's Division III newsletter.



WHO HAS ACCESS TO THE PORTAL?

- » Roles to consider including in your school's contact list.
 - Senior/primary compliance administrator.
 - Athletics Director.
 - Faculty Athletics Representative.
 - Registrar or Admissions representative.
 - Additional compliance representatives, if any.



ELIGIBILITY CENTER

SUBSCRIBE TO THE DIVISION III NEWSLETTER



**Subscribe to the
Division III
Membership Newsletter**



ELIGIBILITY CENTER

MEMBERSHIP PORTAL QUICK START GUIDE

Scan the QR Code



**View the Membership
Portal Quick Start Guide**

THE MEMBERSHIP PORTAL

PRIMARY FUNCTIONS

1. Add PSA to IRL.
2. Monitor progress of specific PSA account.
3. Submit additional information if required.
4. Update sponsored sports list.
5. Access resources, information and support.





MEMBERSHIP PORTAL

PRIMARY FUNCTIONS

- 1. Add PSA to IRL.**
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TROUBLESHOOTING IRL

Student Not Found or Unable to Activate Student

Student doesn't have an Eligibility Center account:

- » Contact student and ask them to create an Amateurism-Only Certification account.

Student only has a free Profile Page account:

- » Encourage student to transition account to an Amateurism-Only Certification account.
 - \$70 fee.
- » Limits options to track and interact with account.

Student information is incorrect:

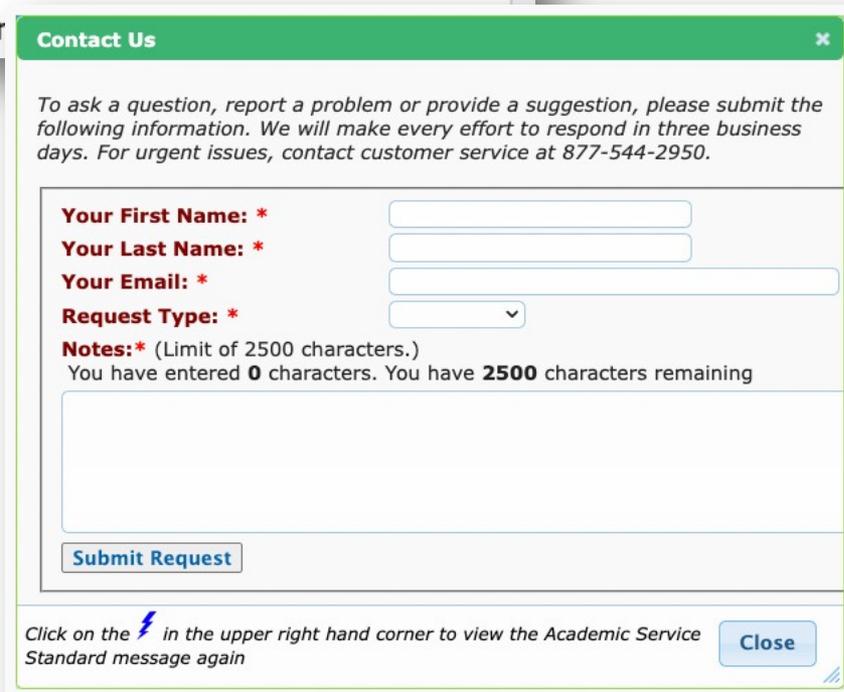
- » Try searching by another method.
 - *Example:* Sport or NCAA ID.
- » Check spelling in search criteria.

TROUBLESHOOTING IRL



Student Not Found

» *Still can't locate student?*
Member schools contact the Eligibility Center Customer Service team.



The screenshot shows the 'Contact Us' form. At the top, there is a green header with the text 'Contact Us' and a close button (X). Below the header, there is a paragraph of text: 'To ask a question, report a problem or provide a suggestion, please submit the following information. We will make every effort to respond in three business days. For urgent issues, contact customer service at 877-544-2950.' The form contains several input fields: 'Your First Name: *', 'Your Last Name: *', 'Your Email: *', and 'Request Type: *' (a dropdown menu). Below these fields is a 'Notes: *' section with a character count: 'Notes: * (Limit of 2500 characters.) You have entered 0 characters. You have 2500 characters remaining'. At the bottom of the form is a 'Submit Request' button. Below the form, there is a footer with a lightning bolt icon and the text: 'Click on the ⚡ in the upper right hand corner to view the Academic Service Standard message again'. A 'Close' button is also present in the bottom right corner.



MEMBERSHIP PORTAL

PRIMARY FUNCTIONS

1. Add PSA to IRL.
- 2. Monitor progress of specific PSA account.**
3. Submit additional information if required.
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5. Access resources, information and support.



AMATEURISM STATUS

» What account statuses can you expect to see?

- Pending Review.
- Final Certified.
- Final Certified with Conditions.
 - > Includes loss of season(s) of competition and an academic year of residence.
- Final Not Certified.
 - > Requires student-athlete reinstatement through RSRO.
- Not Applicable.



MEMBERSHIP PORTAL

PRIMARY FUNCTIONS

1. Add PSA to IRL.
2. Monitor progress of specific PSA account.
3. **Submit additional information if required.**
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MEMBERSHIP PORTAL

PRIMARY FUNCTIONS

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MEMBERSHIP PORTAL

PRIMARY FUNCTIONS

1. Add PSA to IRL.
2. Monitor progress of specific PSA account.
3. Submit additional information if required.
4. Update sponsored sports list.
5. **Access resources and information.**



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A large, stylized NCAA logo is centered on a blue basketball court floor. The logo is white with a blue outline. The floor is decorated with colorful confetti in shades of blue, orange, and yellow. The background is a dark blue basketball court with white lines. The overall design is vibrant and celebratory.

NCAA

RESOURCES



ELIGIBILITY CENTER



**Connect with the
Eligibility Center**

RESOURCES

- » [Guide for the NCAA Compliance Administrator.](#)
- » [Guide for the College-Bound Student-Athlete.](#)
- » [Division III Amateurism Flyer.](#)
- » [Membership Portal.](#)
 - [Membership Portal Quick Start Guide.](#)
 - [Division III Newsletter.](#)



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ELIGIBILITY CENTER

SOCIAL MEDIA

Follow the NCAA Eligibility Center



X

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YouTube

[@ncaaec](https://www.youtube.com/ncaaec)



ELIGIBILITY CENTER



**Take a Short
Survey on How
We Did Today**

THANK YOU FOR JOINING!

Contact the Eligibility Center

- » Membership support line.
 - 877-544-2950.
 - > Monday-Friday.
 - > 8:30 a.m. to 5 p.m. Eastern time.
- » Document submission only.
 - ec-processing@ncaa.org.
- » Account inquiries (NCAA membership only).
 - ecinfo@ncaa.org.